



Job Description

Groups Pastor | BETHANY CHRISTIAN CHURCH

POSITION TITLE: Groups Pastor

EFFECTIVE/REVISED:

DEPARTMENT: Discipleship

LOCATION: Central (Washington)

Campus: Vincennes

CATEGORY:

<input type="checkbox"/> EXECUTIVE	<input type="checkbox"/> DIRECTOR	<input type="checkbox"/> STAFF
<input checked="" type="checkbox"/> PASTOR	<input checked="" type="checkbox"/> MINISTER EXEMPT	<input type="checkbox"/> NON-MINISTER

OTHER _____

PAYROLL STATUS:

<input checked="" type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME	<input type="checkbox"/> WEEKLY HOURS
<input type="checkbox"/> EXEMPT	<input checked="" type="checkbox"/> MINISTER EXEMPT	<input type="checkbox"/> NON-EXEMPT

01. SUMMARY OF POSITION:

The Vincennes Groups Minister will oversee all disciple-making initiatives at our Vincennes campus. This includes leading our small groups ministry, overseeing all growth track initiatives, and helping in other disciple-making environments at our Vincennes campus. Alongside the campus specific responsibilities this role is a part of our central discipleship team that develops and implements disciple-making initiatives that impacts all our campuses

02. QUALIFICATIONS:

- Fully committed follower of Jesus.
- Champion of vision, values, and culture at Bethany Christian Church.
- Strong interpersonal and people service skills.
- Solution oriented.
- Desire to work in a team-oriented, collaborative environment, but also able to work independently.



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- Strong problem solving skills.
- High administrative skills with working knowledge of google suite, database experience, and producing reports.
- Willing and able to adapt to a fast-paced, ever changing environment.
- Ability to convey a positive, professional image.

03. DUTIES AND RESPONSIBILITIES:

Vincennes Campus Discipleship

Small Groups

- Oversee the training, development, and care of our small groups at the Vincennes campus.
- Be a part of the team that develops, maintains, and adjusts our small group philosophy to fit within the larger vision of the Discipleship team.
- Create an appropriate leadership structure to ensure group leaders are cared for, invested in and given clear expectations.

Discover Bethany

- Be one of the Discover Bethany facilitators at the Vincennes campus (other campuses as needed).
- Write the monthly spiritual self-assessments for individuals going through Discover Bethany.

Rooted

- Oversee the implementation of Rooted at the Vincennes campus. Being a primary point person to help facilitate the Rooted experience at the Vincennes campus. This would include being on a team that will communicate/host our large group experiences at the Vincennes campus.
- Working alongside the Vincennes Connections Director and Rooted central team to create groups, find leaders and communicate with incoming Rooted participants.
- Walk alongside Rooted groups and participants as they exit Rooted to determine appropriate next steps for them.

Growth Track

- Be a primary teacher at Vincennes within our Core Classes and Bible studies as they develop.
- Work to develop other men and women who are equipped to teach Core Classes and Bible studies.
- Find, train, and develop table/group leaders for our core classes and Bible studies.



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Central Ministry Discipleship

- Be a contributing member to the team that screens, manages and implements Discipleship curriculum across all small groups.
- Share writing responsibilities with our Washington Groups Minister in developing weekly sermon card discussions.
- Be a contributing member in writing, developing, and planning our Core Classes and Bible studies that will be distributed out across all campuses.
- Be willing to provide any necessary Discipleship support to new and developing campuses to ensure our Discipleship ministry philosophy can be appropriately scaled into new campuses.

Perform other responsibilities as assigned by supervisor. Bethany Christian Church reserves the right to change job duties at any time. This job description is not designed to cover every job requirement.

04. EMPLOYMENT UNDERSTANDING:

- Agreement to abide by Bethany Christian Church Personnel Manual and Policies, Vision and Beliefs Statement.
- Agreement to conduct themselves on and off the job in such a way that would honor Jesus Christ and would demonstrate spiritual leadership, supporting the Code of Conduct policy, and being a positive representative of Bethany Christian Church
- Attendance at Ministry Team meetings and department meetings is required
- This person will write semi-annual 6x6 goals, obtaining supervisor approval.
- Job performance will be reviewed at least annually with the position's supervisor.
- During non-business hours he or she should be available for emergency work.