



JOB DESCRIPTION

CONNECTIONS DIRECTOR | BETHANY CHRISTIAN CHURCH

POSITION TITLE: Connections Director

EFFECTIVE/REVISED:

DEPARTMENT: Discipleship

REPORTS TO: Disciple-making Pastor

LOCATION: Central (Washington)

Campus [specify: _____]

CATEGORY:

<input type="checkbox"/> EXECUTIVE	<input checked="" type="checkbox"/> DIRECTOR	<input type="checkbox"/> STAFF
<input type="checkbox"/> PASTOR	<input type="checkbox"/> MINISTER EXEMPT	<input type="checkbox"/> NON-MINISTER

OTHER _____

PAYROLL STATUS:

<input checked="" type="checkbox"/> FULL TIME	<input type="checkbox"/> PART TIME	<input type="checkbox"/> WEEKLY HOURS
<input type="checkbox"/> EXEMPT	<input type="checkbox"/> MINISTER EXEMPT	<input type="checkbox"/> NON-EXEMPT

01. Summary of Position:

The Connections Director will be responsible for providing oversight of First Impressions Ministry and connecting people to our Engagement Pathway so that Jesus will be exalted as Savior and that the purpose, mission and vision of the church will be enhanced.

02. Duties and Responsibilities:

- Assist in developing the overall vision and philosophy of First Impressions Ministry from the website, building, and volunteer culture.
- Oversee and manage Difference Maker teams including all greeters, ushers, parking lot attendants, Connection Central, hospitality, communion prep and communion/offering servers.
- Develop a leadership pipeline to invest and raise up Difference Makers to lead ministry teams and become ministry leads.
- Assist in developing and oversee implementation of our Engagement Pathway along with monitoring effectiveness and needed adjustments.



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- Oversee Connection Central environments along with upkeep of current material and newcomer welcome packets.

Perform other responsibilities as assigned by supervisor. Bethany Christian Church reserves the right to change job duties at any time. This job description is not designed to cover every job requirement.

03. Requirements:

- Fully committed follower of Jesus.
- Champion of vision, values, and culture at Bethany Christian Church.
- Strong interpersonal and people service skills.
- Solution oriented.
- Have the gift of hospitality.
- Desire to work in a team-oriented, collaborative environment, but also able to work independently.
- Strong problem solving skills.
- High administrative skills with working knowledge of Google suite, database experience, and producing reports.
- Willing and able to adapt to a fast-paced, ever changing environment.
- Ability to convey a positive, professional image

04. Employment Understanding:

- Agreement to abide by Bethany Christian Church Ministry Team Handbook, Core Values and Beliefs.
- Agreement to conduct them self on and off the job in such a way that would honor Jesus Christ and would demonstrate spiritual leadership and being a positive representative of Bethany Christian Church
- Attendance at Ministry Team meetings and department meetings is required
- This person will write semi-annual 6x6 goals, obtaining supervisor approval.
- During non-business hours he or she should be available for emergency work